

FORN DOCUMENTS DIVISION

FDD NOTICE  
6-54

13 May 1954

SUBJECT: FDD Weekly World Press Roundup

*Revised by  
JDD 11-55*

A. Policy

1. Effective this date a weekly world press roundup, consisting of the 12 subject categories listed below and based only on overt source material, will be published by FDD.

2. The 12 subject categories and the coordinators assigned for each are as follows:

25X1A

Subject Category

Coordinator

Communist Movements  
International Conferences and Fairs  
East-West Travel and Contacts  
Inter-Orbit Travel and Contacts  
East-West Trade  
Inter-Orbit Trade  
East-West Cargo Shipments  
Smuggling  
Orbit Trade Advertisements in  
Non-Orbit Countries  
Resistance and Sabotage Activities  
Orbit Security Police Activities  
Orbit Civil Defense Activities

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Branch Chiefs will designate alternates for coordinators as required.

3. The report will be published in the FDD Summary series with the additional title Selected Briefs from the International Press and with an introductory paragraph indicating its nature and scope and a table of contents. The classification will be **CONFIDENTIAL**.

4. All existing reports involving any subject for inclusion in the weekly world press roundup are hereby discontinued as independent reports, except those in answer to specific requests.

THIS DOCUMENT IS  
A SOURCE REFERENCE IN  
A HISTORICAL PAPER

DO NOT DESTROY

## **B. Responsibilities**

### **1. Analysts**

a. Based on the elaboration of the 12 subject categories given in Annex A, analysts will prepare abstracts or summaries double-spaced on 5 x 8 sheets, one item per sheet generally limited to 125 words.

b. Analysts will assume full responsibility for checking the rendition of names of persons, places, and institutions (including government agencies) with the area desk to which the information refers.

c. Format will be in accordance with FTD press style. The heading of the press item should include the name of the country or countries to which the information refers; headings for items pertaining to international conferences and fairs will show the full official designation of the event.

d. For non-orbit publications, analysts will indicate Communist organs by the designation "Com." Pro-Communist (pro-Com), left-wing, independent (ind), anti-Communist (anti-Com) and emigre publications will be so indicated when known.

e. Analysts will affix at the end of items "MIA" or "FEX" to indicate respectively "more information available" or "full exploitation," whichever is applicable.

f. Analysts will submit on a continuous basis their contributions to their section chief for review and forwarding to the coordinators.

### **2. Section Chiefs**

a. Section chiefs will assume full responsibility for seeing that contributions leaving their section are in final form and clean copy.

b. Section chief will sign (last name) each sheet submitted by his analysts in the upper right-hand corner, thus signifying the section chief's check.

c. Material from all sections will be submitted to the coordinators on a continuous basis; cut-off time for inclusion into the weekly report will be 0900 every Thursday.

### **3. Coordinators**

a. Coordinators will provide a central point of contact within FTD and with other components of CIA and IAC agencies and will furnish the centralized knowledge necessary for effective reporting on the 12 subject categories.

b. Coordinators will review the contributions as to coherence, suitability, and accuracy and will attempt to prevent any possible duplication.

c. Coordinators will deliver their material on 5 x 8 sheets to Editorial Section of Reports Branch as soon as completed; the deadline for the delivery of their material is 0900 every Friday.

d. Coordinators will provide the required project record sheet indicating total sheets contributed by language and branch; they will number the 5 x 8 sheets consecutively.

4. Reports Branch

a. Reports Branch will clear the entire report to Printing & Reproduction Division, Logistics Office by 1700 every Tuesday. Rough drafts will be returned to appropriate coordinators.

b. Reports Branch will supply the project number when the 12 sections of the report are assembled in Editorial Section, Reports Branch.



J. J. BAGWELL  
Chief, FDS/00

25X1A

Attachment:  
Annex A

Distribution:  
All FDD Personnel

Annex A

1. Communist Movements

Articles on non-Orbit Communist Party and Communist front activities including personalities, meetings, proceedings, decisions, plans; figures on the strength (membership) of the national Communist parties, front organizations, or local Communist organizations; Communist Party training program and Party school curriculums; physical description of non-Orbit Communist Party offices and other physical installations. Front organizations will include Communist-controlled labor unions, whether international or national, and friendship associations.

Information on Satellite-Soviet friendship societies.

2. International Conferences and Fairs

All international conferences (scientific, technical, political, cultural, economic, religious; Communist and non-Communist; excluding military, diplomatic, and sport meetings): date, location, agenda, delegates, and financial support.

International fairs and exhibitions: (a) all forthcoming fairs not elsewhere reported (a Commerce Department list of international fairs is available from the coordinator); (b) all fairs which give reference to orbit participation and reaction regardless of date.

3. East-West Travel and Contacts

Official and non-official travelers between orbit and non-orbit countries with reference to the following types of activity: scientific, technical, financial, commercial, and cultural including students, artists, athletes, newspapermen, etc. Presence of orbit representatives in a non-orbit country. Information of any defection from orbit countries.

4. Intra-Orbit Travel and Contacts

Official and non-official travels of technical and managerial personnel of orbit industrial enterprises within the Soviet orbit. Travels of orbit scientists within the orbit will be reported in the FDD series: News Items on Science in the Orbit Countries.

5. East-West Trade

Legal and illegal trade between orbit and non-orbit countries; names and addresses of non-orbit firms, banking concerns and individuals involved in East-West trade.

Official trade and payment agreements between orbit and non-orbit countries should be highlighted with the most significant information and (MIA) should be added if warranted. No attention should be given to official trade statistics and balance of payments data since such information is reported by the Office of International Trade, Department of Commerce.

6. Intra-Orbit Trade

Any information on the exchange of goods and financial arrangements within the Soviet orbit; foreign trade control by the Council for Economic Mutual Assistance.

7. East-West Cargo Shipments

All cargo shipments, whenever a "definite cargo" is reported, between East and West, including references to names of ships, ports of call, methods of loading and unloading. Items indicating only "general cargo" are to be omitted. Mere ship movements between East and West are reported by the listening outposts of the US Navy and by Lloyd's Register and should therefore be excluded.

8. Smuggling

Accounts of smuggling of any commodities destined for orbit countries; and all smuggling activities pertaining to narcotics, gold, and arms.

9. Orbit Trade Advertisements in Non-Orbit Countries

Advertisements which present opportunities for purchase of orbit products outside the Soviet orbit. Include name and address of firm or individual through whom such products are available.

10. Resistance and Sabotage Activities

All evidence of Communist-directed resistance, whether active or passive, against the existing regime, including sabotage and hints of sabotage, demonstrations, mention of guerrilla bands, and names of saboteurs.

Indications of anti-Communist resistance and demonstrations in Soviet orbit countries. Items of self-criticism should be excluded.

**S-E-C-R-E-T**

**11. Orbit Security Police Activities**

All information on orbit border guards and police units, including uniformed units (secret police); also uniforms and other means of distinguishing officers and men.

Information on orbit intelligence or counterintelligence organizations and activities will be reported separately under "Special Handling."

**12. Orbit Civil Defense Activities**

Any reference to orbit air-raid practices; antichemical, bacteriological, and atomic warfare training; first-aid training, communication training, etc. Paramilitary information is to be excluded.

**S-E-C-R-E-T**